



SAPTO General Membership Meeting Minutes

March 21, 2016

I. **Call to Order** (Sophia Nip)

President Sophia Nip called the meeting to order at 7:07pm in the school cafeteria. Board members present are Adrienne Lew, Rose Gee and Chris Sung

II. **Opening Prayer** (Fr. Dan Nascimento)

III. **Pledge of Allegiance** (Sophia Nip)

IV. **Approval of Minutes** (Sophia Nip)

The February SAPTO meeting minutes were posted on the school website.

MOTION to approve January General Meeting Minutes. (m/s/p: John Lee, Alice Chew)

V. **Treasurer's Report** (Sophia Nip for Rose Gee)

Beginning Balance (12/31/15)	\$72,433.56
Deposits:	\$16,038.42
Disbursements:	<u>(24,339.52)</u>
Balance: (1/31/16)	<u>\$ 64,132.46</u>

VI. **Pastor's Report** (Fr. Dan Nascimento)

6.1 Father Dan wished everyone a Happy Easter.

6.2 Easter celebration in Moriarty Hall will begin after 10:30am mass.

6.3 Father Dan thanked everyone who contributed and attended the Star Auction Gala

VII. **Principal's Report** (Mrs. Alioto for Mr. White)

7.1 March 25th will be the faculty retreat.

7.2 Thank you to everyone for a successful Star Auction Gala.

7.3 Bay Area sports announcer, Larry Krueger, gave an honorable mention of the Star Auction Gala on his radio show

7.4 First Holy Communion will take place on May 1st at the 10:30am Mass.

7.5 March 25th will be 12:30pm dismissal. Extended care will be open.

VIII. **COMMITTEE REPORTS:**

8.1 Athletic Department (Sophia Nip for Adrienne Lew and Bonnie Cheng)

8.1.1 The Athletic Dept will host a Casino Night on Saturday April 30th. Volunteer and donation opportunities will be posted on the Virtual by co-chairs, Adrienne Lew and Bonnie Cheng.



- 8.1.2** The Cookie Dough Sale ended March 21st. Pick up will be the week of April 17th in the gym, with the exact date to be announced in the Virtual, and room parent and athletic dept emails. Orders need to be picked up that day since they are perishable.
- 8.2** **Sunday Hospitality** (Sophia Nip for Michelle Liwanag)
- 8.2.1** The parish Easter celebration will take place this Sunday, March 27th after the 10:30am mass. This celebration has Easter activities, photos, and egg hunts.
- 8.3** **Sunshine Correspondence** (Sophia Nip for Freda Pon)
- 8.3.1** Cards were purchased for Mrs. Adams' children and given to them at her service on March 12th. It was a packed church at St. Brendan's with loved ones, St Anne colleagues, current Families and many St Anne graduates.
- 8.3.2** As a tribute to her for many years of valuable service to our Students, the Board would like to donate \$500.00 in her honor to Nazareth House for taking wonderful care of her.
- MOTION** to approve \$500 donation. (m/s/p: Diane Iwata, Toni Kleppin)
- 8.4** **Christmas DVD** (Sophia Nip for Janice Loo)
- 8.4.1** DVD net sales were \$663.03
- 8.5** **Afterschool Treats** (Sophia Nip for Kimmy Goldkrantz)
- 8.5.1** March 11th AST earned \$83.06
- 8.5.2** The next AST will be on May 13th. Treat to be determined.
- 8.6** **Scrip** (Sophia Nip for Ken Wu)
- 8.6.1**
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|--------------|-------------|
| Deposits | \$12,421.00 |
| Disbursement | \$21,714.50 |
- 8.7** **SAPTO Administrative Expenses** (Sophia Nip)
- 8.7.1** Total expenses were \$238.53 for a rice cooker
- 8.8** **SAPTO Hospitality** (Sophia Nip)
- 8.8.1** Chinese food was served last month because there were no volunteers available to prepare dinner. Total expenses were \$409.69 for dinner, dessert and beverages.
- 8.8.2** Tonight's dinner was prepared by Roselyn Hwang. Special thanks to Roselyn and her fellow 2nd grade parents for the amazing dinner and service!
- 8.8.3** We still need people to coordinate the remaining dinners of the school year.



- 8.9 St Anne School Yearbook** (Sophia Nip for May Lee)
 - 8.9.1** There are still a few copies available, so get one before they sell out.
- 8.10 Uniform Exchange** (Sophia Nip for Connie Ng)
 - 8.10.1** The Uniform exchange made \$11.00 at the last meeting.
- 8.11 Toner recycling** (Sophia Nip for Nancy Ly)
 - 8.11.1** Please continue to bring in your used toner cartridges.
- 8.12 Morning Drop-off** (Sophia Nip for Ester Lam)
 - 8.12.1** Thank you to those who signed up after last meeting to help keep order in the morning drop-off. Please continue to check the website for remaining availability and last minute cancellations.

IX. Committee and Event Chair Openings (Sophia Nip)

- 9.1** Conformation reception
- 9.2** 8th Grade Dinner Dance
- 9.3** 8th Grade Graduation Reception

X. Event Reports:

- 10.1 Jr Great Books** (Sophia Nip for Anne Pedone)
 - 10.1.1** Programed kicked off last month.
- 10.2 Grandparents Day** (Sophia Nip for Ann Nip and Toni Kleppin)
 - 10.2.1** Event took place on Wednesday, February 3rd and the grandparents and students all had a great time and a delicious meal.
 - 10.2.2** Total expenses were \$597.68
- 10.3 Star Gala and Auction** (Sophia Nip for Renee Spertzel)
 - 10.3.1** The Gala took place on Saturday and was a fun time had by all.
 - 10.3.2** Thank you to Renee Spertzel and Gina Whechel for all of their efforts in organizing this event as well as their volunteers. This event couldn't have happened without their hard work and could not be successful without our community's attendance.
- 10.4 Talent Show and Ice Cream Social (Sophia Nip for Kimmy Goldkrantz)**
 - 10.4.1** The Talent Show will take place April 14th

MOTION to approve budget of \$200.00. (m/s/p: Dena McNulty, Lil Libadia)
- 10.5 Nominating Committee** (Ann Nip)
 - 10.5.1** Ann Nip is our Parliamentarian and is looking for people to be on the nominating committee to assemble next year's SAPTO Board.



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Nominating committee members may not have served in this role within the past three years.

XI. Open Discussion (Sophia Nip)

11.1.1 The next meeting will be April 18th.

11.2.1 The 1st grade will be sponsoring.

XII. Meeting Adjournment (Sophia Nip)

MOTION to adjourn the meeting at 7:40pm. (m/s/p: Jeff Chan, Kathy Comple)

Respectfully submitted:
Chris Sung, Recording Secretary
March 2016