



SAPTO General Membership Meeting Minutes

November 20, 2017

I. Call to Order (Bev Perea)

- a. President Beverly Perea called the meeting to order at **7:00 pm** in Moriarty Hall. Board members present are Beverly Perea, Albert Fong, Min Min Sun, Cassandra Wallerstein, Sasha Gorospe, Adrienne Lew, Bonnie Cheng. **Absent: Therese Van Steen**

II. Opening Prayer (Fr. Dan Nascimento) – 7:01 pm

III. Pledge of Allegiance (Bev Perea)

IV. Approval of Minutes (Bev Perea)

October minutes were posted on the school website.

May I have a motion to approve the October minutes?

(1st – **Thomas DelMundo**, 2nd – **Esther Lam**)

All in favor? Any oppose? Motion: carries/denied - **Carried**

V. Treasurer's report (Bev Perea for Therese Van Steen)

October Beginning Balance:	\$ 66,388.36
Deposits:	\$ 29,230.60
Disbursements:	\$ 6,383.72
October 31 st Balance:	\$ 89,235.24

VI. Auditors Report (Bev Perea for previous year's auditors Rene Batt and Scott Spertzel)

- a. Our auditors are in the process of auditing the SAPTO and Scrip books, their audit will conclude soon and we will have a report ready for the next board meeting in January.

VII. Pastor's Report (Fr. Dan Nascimento) – 7:04 pm

Reminder: Board of Supervisor's Hearing/Appeals for cannabis dispensary opening on 22nd & Irving will be held Tue. 12/5 @ 4:30 – please attend if you can and help Fr. Dan be a voice in our community. Fr. Dan requesting help from everyone to email or call Mayor Lee and district Supervisors to voice opposition of this type of store in our neighborhood near our children. As we do not discriminate against anyone who chooses to use or need this drug for medicinal purposes, we however, do not want to condone or let our children think this is normal and acceptable to use recreationally.

VIII. Principal's report (Mr. Thomas White) – 7:06 pm

Update on move and retrofit – the move started and going well. Everyone invited to the opening ceremonies on Monday 11/20 at 8:10 am for the blessing and reinduction of our school. Small celebration will be held in the library for all. Come see the updates!

- IX. Special Guest Speaker: Rani Singh – Assistant District Attorney of San Francisco – 7:12 pm**
 Presentation on internet safety – PowerPoint Slide presentation – Do's & Don'ts, what to look out for, and be involved in your kid's activities. She will work with Mr. White on timing to also present each grade/class with age appropriate presentation.
- X. Committee Reports – 7:45 pm**
- a. Sunday Hospitality (Bev Perea for Michelle Liwanag)**
- i. December 10th is the after mass Christmas Celebration in Moriarty Hall. A light lunch will be served along with other festivities. We are in need of someone to play Santa. If you are interested, please see me after the meeting.
- b. Sunshine Correspondence (Bev Perea for Sophia Nip)**
- i. A Get Well card was purchased for Mr. O'Hara during the month of October.
- c. Afterschool Treats (Bev Perea for Kimmie Goldkrantz)**
- i. Cream puffs were sold on Friday, November 3rd and netted a profit of \$90.76
 - ii. The next AST will be January 5th, and we will be serving smores.
- d. Chinese New Year Parade (Bev Perea for Pui Yee Law and Ronda Lowe)**
- i. Last month we announced that we would gauge interest in possibly participating in the CNY parade for 2018. Unfortunately, there was not enough interested parties and we will not be participating at the 2018 CNY parade.
- e. SAPTO Hospitality (Bev Perea)**
- i. Thank you to Cindy and her hospitality team for preparing our delicious dinner tonight. Cindy spent a total of \$475.68 for last month's SAPTO meeting dinner.
 - ii. I'd also like to thank the 5th grade parents for their service at tonight's dinner as well as the teachers: **Ms. Der** who is here tonight
- f. Scrip (Diane Iwata/Jane Pun)**
- i. The Holidays are upon us, please don't forget to purchase your scrip cards for the upcoming holidays! We have a variety of stores to choose from!
 - ii. Safeway cards are temporarily not available. Chevron cards will no longer be available.
- g. Jr. Great Books**
- i. Dawn Lindhart, our chair, has successfully recruited and filled each grade level volunteer. She is busy preparing for the first Jr. Great Book meeting.
- h. SAPTO Administrative Expenses – 7:45 pm**
- i. Request for \$500 to sponsor parish Mass Missal books
May I have a motion to approve \$500 for the Mass Missal books?
 (1st – **Thomas DelMundo**, 2nd – **Kathy Aclan**)
 All in favor? Any oppose? Motion: carries/denied – **carried**

XI. Event Reports (Bev Perea)

a. Parish Raffle & Bingo (Kathy Aclan) – 7:46 pm

- i. Kathy Aclan will provide an update on this successful event. 4 hours – raised \$17,718.64 at the Parish/Raffle/Bingo event!

b. Christmas Show

- i. The Christmas show will be on December 14th. Min Min Sun will chair this event and requests a budget of \$350 for refreshments and supplies.

May I have a motion to approve \$350 for the Christmas Show?

(1st – **Dena McNulty**, 2nd – **Jeannie Jew**)

All in favor? Any oppose? Motion: carries/denied - **carried**

c. Catholic Schools Week

- i. Catholic School's week open house will be held on January 28th. The committee requests a budget of \$300 for refreshments and supplies.

May I have a motion to approve \$300 for the Catholic Schools Week open house?

(1st - **Chira Chen-Tanyoloc**, 2nd – **Esther Lam**)

All in favor? Any oppose? Motion: carries/denied - **carried**

d. Faculty Appreciation Luncheon

- i. Faculty Appreciation luncheon will be held on January 30th. Lea Guzman will chair this event and request a budget of \$500

May I have a motion to approve \$500 for the faculty Appreciation luncheon?

(1st - **Chira Chen-Tanyoloc**, 2nd – **Frances Baxler**)

All in favor? Any oppose? Motion: carries/denied - **carried**

e. Grandparents Day

- i. Grandparents Day will be held on January 31st Ann Nip and Toni Kleppin will be chairing this event and request a budget of \$850.00 – *Ann requested a raise in budget with board but this request being motioned as is for now until board can review request for additional funds.*

May I have a motion to approve \$850 for Grandparents Day?

(1st – **Min Min Sun**, 2nd – **Ester Lam**)

All in favor? Any oppose? Motion: carries/denied – **carried for the \$850**

f. Teacher Gifts

- i. Each year SAPTO will present the teachers and faculty with Christmas gifts.
- ii. This year, I'd like to request a budget of \$6,800.

May I have a motion to approve \$6,800 for Grandparents Day?

(1st – **Giselle DelMundo**, 2nd – **Rene Batt**)

All in favor? Any oppose? Motion: carries/denied - **carried**

XII. Dave & Busters Power Card (Judie Han)

- i. Judie Han will provide an update. \$10 & \$20 Power cards can be ordered with Judie; order in by 12/01, 12/06 delivery. Every \$10 sold, we receive \$. Great gifts for the holiday or team gifts or end of season treat and 50% goes to St. Anne's. Great fundraiser.

XIII. Green Apple Book Fair & Patxi's Pizza Fundraiser Day (Rene Batt)

- i. Rene Batt will provide an update. Book fair kick off 12/4 going through 12/7, 20% of all book sales during event will go to St. Anne's library. A special community party on 12/7 from 4-7 at Green Apple to close up the great event – treats will be served. Teachers wish list will be passed out and will be at book store for parents to pick and choose as gifts for the classroom and or library.
- ii. Paxti's Pizza Fundraiser – 12/6 WED – 10% of entire day's sales from St. Anne's community will be donated to the library. Last year \$400 was donated from this event to our library!

XIV. Open Discussion (Bev Perea)

- i. This is the opportunity for open discussion.
 1. **Rene Batt: Question to Rani** – “What are the 'bad' sites that parents should be aware of for our kids?” Rani will provide to Beverly the top 10 “NO” sites for parents to be aware of for children under 18.
- ii. Next SAPTO meeting will be January 8th and will be hosted by 4th grade

XV. Meeting Adjournment (Bev Perea) -

Motion to adjournment the meeting at **8:03** pm.

(1st – **Toni Kleppin**, 2nd – **Sasha Gorospe**)

All in favor? Any oppose? Motion: carries/denied - **carried**

Respectfully Submitted:

Min Min Sun, Recording Secretary

Date: 11/21/17