



# SAPTO General Membership Meeting Minutes

October 17, 2016

## I. Call to Order (Adrienne Lew)

- a. President Adrienne Lew called the meeting to order at 7:07 pm in the school cafeteria. Board members present are Ken Wu, Rose Gee, Alice Chew, Rene Batt and Beverly Perea.

## II. Opening Prayer (Fr. Dan Nascimento)

## III. Pledge of Allegiance (Adrienne Lew)

## IV. Approval of Minutes (Adrienne Lew)

September minutes were posted on the school website.

(m/s/p): 1<sup>st</sup>: Kristen Cook, 2<sup>nd</sup>: Esther Lam, Motion Carried

## V. Treasurer's report (Adrienne Lew for Rose Gee)

August 31st Balance:	\$ 45,638.17
Deposits:	\$ 28,520.62
Disbursements:	\$ 40,218.04
September 31 <sup>st</sup> Balance:	\$ 33,940.75

## VI. Auditors Report (Adrienne Lew for Rene Batt and Scott Spertzel)

- a. Our auditors, Rene Batt and Scott Spertzel just received the books and will begin their audit of our books. We hope to have a report ready in time for the next board meeting.

## VII. Principal's report (Mr. Thomas White)

Thank you for your support for the 5K Walk. After the 5K walk head over to the Parish festival for fun and to support the parish. Mr. White also gave out St. Anne 2016-2017 calendars (green/gold and red and white)

- a. Presentation regarding Mission Statement and Philosophy
  - i. Self-study to see where we are as a school and how far we have come. Staff and Mr. White have reviewed the mission statement and expectations. Committee members will visit and they will want to know about the mission statement. Cultural diversity – variety of heritages – but all as one community. Fostering the whole student – academic, other gifts, catholic environment which values a human person
  - ii. Philosophy – What kind of programs do we offer in school, outside of school to enrich student. Key – Parents are primary key players who support and work with the school. School is in partnership with parish and parents. Community – Quality environment – Peaceful environment and security (safe), supportive. Faith filled.
  - iii. School wide learning expectations in book and online – Christ learning – lifelong learning. Active community members, well rounded is not all about books. The reason students are successful is because they are well rounded. Kids come back and give back to the school, community and provide their great stories. Ask your

child about the mission statement, philosophy and student expectations. 190 families completed the survey and will receive ice cream coupons.

- iv. Mercy Beyond Borders was started by a sister, Sr. Marilyn Lacey and is an organization that provides education to girls in the country of South Sudan. Sister Marilyn will be bringing one of the girls that the organization helped and who is now a preschool teacher. Funds go toward bringing hope to people in need.

#### **VIII. Pastor's Report (Fr. Dan Nascimento)**

- a. Parish Festival is on Friday, October 28<sup>th</sup> through Sunday, October 30<sup>th</sup>. Friday from 3 pm – 9pm, Saturday from 10 am – 9 pm and Sunday Pancake Brunch from 9am to Noon. Fr. Dan appreciates all the support, time and commitment. Thank you! Friday and Saturday still need volunteers (at least 70 volunteers on Friday and about 200 volunteers on Saturday).

#### **IX. Event Reports**

##### **a. Parish Festival (Casey Martinez)**

- i. The Parish Festival will be taking place on the weekend of October 28<sup>th</sup> and will begin right after the 5K Walk. Our Festival Chair, Casey Martinez is here to provide more information.
- ii. Volunteers are needed. Please sign up to volunteer!

#### **X. Committee Reports**

##### **a. Athletic Department (Adrienne Lew)**

- i. The Athletic department concluded the Genevieve's Gift Wrap Sale on September 29<sup>th</sup>. The orders will be delivered sometime the week of November 14<sup>th</sup>. Once a date is confirmed, you'll be notified when/where to pick up your orders via the virtual envelope and an email from the Athletic Department.
- ii. Funds raised may be used to pay for pre-season CYO or FLAME tournaments so that coaches and parents will not need to pay for these on top of regular season fees.

##### **b. Sunday Hospitality (Adrienne Lew for Michelle Liwanag)**

- i. October 2<sup>nd</sup> was the St. Anne Parish Ministry Fair where 45 group were represented from our Parish and school activities

##### **c. Sunshine Correspondence (Adrienne Lew for Freda Pon)**

- i. \$129.63 was spent on a greeting card, 1 mass card and floral arrangement for Deacon John Dupre were passed away last month.

##### **d. Afterschool Treats (Adrienne Lew for Kimmie Goldkrantz)**

- i. Root beer floats were sold on Friday, October 7<sup>th</sup> and netted \$142.00.
- ii. The next AST will be November 4<sup>th</sup>.

##### **e. Ambassador Program (Adrienne Lew for Pui Yee Law and Ronda Lowe)**

- i. A 2<sup>nd</sup> New Family Playdate took place on September 25<sup>th</sup> and \$108.80 was spent on refreshments.
  - f. Uniform Exchange (Adrienne Lew for Connie Ng)**
    - i. A total profit of \$167.00 was made at last month's uniform exchange
  - g. Toner Recycling (Adrienne Lew)**
    - i. David Abrams has volunteered to chair this effort. We will be working with Cartridge for Kids so continue to turn in any use toners.
  - h. Scrip (Diane Iwata/Jane Pun)**
    - i. Diane Iwata presented and talked about presto pay. Will also be sharing tips on how scrip cards can be used toward vacation and family time. Will be selling Scrip at the Parish Festival on Friday, October 28<sup>th</sup> from 3pm – 7 pm.
  - i. SAPTO Hospitality (Adrienne Lew)**
    - i. Cindy spent a total of \$472.89 for last month's SAPTO meeting dinner. A big thank you to Cindy and her hospitality team for preparing our dinner tonight.
    - ii. I'd also like to extend a big thank you to the 6<sup>th</sup> grade parents for their service at tonight's dinner.
  - j. Morning Drop Off (Adrienne Lew for Esther Lam)**
    - i. Esther noted it has been three years since she started the morning drop off program. There are two drop off zones – Funston and Irving Street. The morning drop off is run by parent volunteers from 7:45 am to 8:15 am. She is in need of daily volunteers and the time counts toward volunteer hours. The way it works is that cars pull into one of the drop off zones, drops off their child, pulls forward, and the next car moves up. Please avoid double parking so that cars can keep moving. For rainy day, the procedure is that you drive through Irving Street, enter the school yard, drop off your child and then exit on Funston. Needs 2 volunteers but if 1 volunteer is only available then the volunteer will be at the Irving Street drop off zone. Esther's daughter is in 7<sup>th</sup> grade so she is looking to pass this on. Any volunteers, please reach out to Esther Lam.
  - k. Room Parents**
    - i. All grades are now complete with Room parent teams.
- XI. Committee and Event Chair Openings**
- i. Catholic Schools Week – Looking for volunteer to chair
  - ii. Holy First Communion - Looking for volunteer to chair
- XII. Event Reports (Adrienne Lew)**
- a. 5K Walk (Bonnie Cheng)**

- i. The 5K Walk will be taking place on Friday, October 28. Bonnie Cheng our chair for this event is here and would like to give us some more information about this fun event.
- ii. Bonnie announced the Top 5 families who have donated so the 5K Walk. The number to beat is \$350 (note: this amount is after the minimum amount has been met). JJ is closing so ice cream coupons were passed out. Bonnie is looking for a volunteer to take over chairing this event next year. There is a lot of rewards and happy kids. Lots of volunteers stepped up to help out. She needed to turn away volunteers but will keep them on her short list for next year. Any questions or if you wish to take over chairing the event, please reach out to Bonnie.

**b. Washington DC Fundraiser (Kathy Aclan)**

- i. Katherine Aclan will speak about 2016-2017 junior high kids are going to Washington DC. To support the Junior High Washington DC Trip, please participate in E-Waste 4 Good. You fill out the form, they will go you and schedule a time to pick up at your home or office. It's good for you and for the environment. Pick up flyer or read more about in in the Wednesday newsletter. [www.eWaste4good.com](http://www.eWaste4good.com)

**c. Chinese New Year Parade (Adrienne Lew for Pui Yee Law)**

- i. St. Anne will be applying to participate in next year's Chinese New Year Parade (Feb 11th) and we'd like to gauge interest from parents/students. Please sign up on the google link stated on the flyer. If there are questions, please contact Ronda Lowe or Pui Yee Law. You may also leave questions/comments at the end of the sign-up form.

**XIII. Open Discussion (Adrienne Lew)**

- i. Next SAPTO meeting will be November 21<sup>st</sup> and will be hosted by 5<sup>th</sup> grade
- ii. Toni Kleppin asked if Sunshine Hospitality could give a gift/donation to JJ since he has cancer and needs to close his store.
- iii. Friday is re-take picture day
- iv. Jennifer Caceres talked about another fundraiser for the Junior High Washington DC trip. A rummage sale will be held on Saturday, December 3<sup>rd</sup> and the space rental is \$30. All proceeds from your sale belongs to you! It's a great way to get rid of stuff!
- v. Free dress is this Thursday 10/20

**XIV. Meeting Adjournment (Adrienne Lew)**

**Motion** to adjournment the meeting at 8:00 pm.

(m/s/p): 1<sup>st</sup>: Thomas Delmundo, 2<sup>nd</sup>: Bonnie Cheng, Motion Carried