



SAPTO General Membership Meeting Minutes

March 19, 2018

I. Call to Order (Bev Perea)

- a. President Bev Perea called the meeting to order at 7:04 pm in the school cafeteria. Board members present are Carol Quan, Therese Van Steen, Albert Fong, Min Min Sun, Cassandra Wallerstein. And, Adrienne Lew, Bonnie Cheng.

II. Opening Prayer – Adrienne Lew – 7:09 pm

III. Pledge of Allegiance (Bev Perea)

Please stand and face the flag as we recite the Pledge of Allegiance

"I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all."

IV. Approval of Minutes (Bev Perea)

The February meeting minutes were posted on the school website.

May I have a motion to approve the February minutes?

(1st – Toni Kleppin, 2nd – Albert Fong)

All in favor? Any oppose? Motion: carries/denied - **carried**

V. Treasurer's report (Bev Perea) – 7:11 pm

February 1 st Balance:	\$ 89,871.09
Deposits:	\$ 8,996.32
Disbursements:	\$ 14,566.58
February 28 th Balance:	\$ 84,300.58

A reminder to all event chairs, to submit all receipts to our Financial Secretary, Al Fong, within a month of the close of the event. Also, any request for budgets for upcoming events should be made at least a month prior to the event.

VI. Pastor's Report (Dr. Dan Nascimento)

None – not present

VII. Principal's report (Mr. Thomas White) - 7:12 pm

Reminder that 3/23 is the last day of 3rd quarter, report cards go out 3/28. Update on WASC visit. 3 areas of improvement or growth area from the evaluation – more technology driven tools for classes, more teacher collaborations outside of each grade/class, and looking for ways to generate interest in St. Anne. Endowment continues and plaque of recognition for donors to be corrected, apologies for the mistakes. Reminded people the need for new board members, and Monte Carlo night our last fund raiser for the year, and special thanks to Schutzendorf family for the meal.

VIII. Committee Reports

a. Sunday Hospitality (Bev Perea for Michelle Liwanag) – 7:28 pm

- i. A reminder that the Easter Celebration will be held on Sunday, April 1st and all are invited. This year the Boy Scouts will be hosting a pancake breakfast fundraising with the proceeds being donated to the parish. SAPTO will still host an Easter egg hunt as we have in past years.
- ii. Donations are needed for candy, Easter eggs or pre-filled eggs for the Easter egg hunt and baskets for prizes. If you would like to make a donation, please sign up on signup.com and you can drop them off to the health room by **March 28th** or Moriarty Hall the morning of April 1st.

b. Afterschool Treats (Bev Perea for Kimmie Goldkrantz)

- i. A reminder that the next AST will be May 4th and we will serve root beer float

c. SAPTO Hospitality (Bev Perea for Cindy Ng)

- i. Thank you to Cindy and her hospitality team for preparing our delicious dinner tonight. Cindy spent a total of \$ 424.01 for the February's SAPTO dinner.
- ii. I'd also like to thanks the 2nd grade parents for their service tonight as well as Mrs. Alioto who is here tonight
- iii. And thank you for Marie and Wilko for the wonderful paella meal!

d. Scrip (Bev Perea for Diane Iwata/Jane Pun)

- i. Just a reminder that as Spring Break approaches we have scrip cards available for purchase which includes gas cards, hotels.com and Disneyland gift cards to name a few. All proceeds from Scrip will go towards our retrofit.

a. Toner Recycling (Bev Perea for Chira Tanyolac)

- i. Please continue to bring in your used toner cartridges. You can drop them off in the grey bin by the door.

b. Christmas DVD (Bev Perea for Albert Wong)

- i. DVD net sales were \$1050. The DVDs have already been distributed. Thank you to Albert Wong for leading our Christmas DVDs fundraising.

c. St. Anne Yearbook (Bev Perea for May Lee)

- i. Yearbook sales thus far are at \$2,780.10. There are still a few copies left, so get one before they sell out. Thank you to May Lee for your leadership these past years regarding our yearbooks.

d. Morning Drop off (Bev Perea Lew for Stuart Goldkrantz) – 7:33 pm

- i. We are still in need of volunteers for the remainder of the year and you are able to help please can sign up for a shift on signup.com

e. Vision Screening (Adrienne Lew for Sophia Nip)

- i. Just a reminder that Vision Screening will take place on April 19th this year for our children.
- ii. Screening for K and odd year grades only – kids with glasses, please bring them for screening, not eye exam – this is only a screening.

- iii. Still need 1-2 volunteers if you would like to sign up -

IX. Event Reports (Bev Perea)

a. Monte Carlo Night and Silent Auction (Adrienne Lew)

- i. Monte Carlo Night will be held on Saturday 4/14/18. Our event chair Adrienne Lew is here tonight and will talk about this fun-filled event.
- ii. \$45/ticket for early purchase, it will be \$50 after this weekend.
- iii. Need donations – electronics, GC and tickets for shows or events are all welcome
- iv. The grade that sells the most admission tickets will receive a field trip prize for a pizza making party.
- v. Many sponsorship levels available – please check out website for event.

b. First Holy First Communion (Bev Perea for Giselle DelMundo) – 7:40 pm

- i. Holy First Communion will be held on Sunday, May 6th at the 10:30am mass under Ms. Alioto's guidance for the 2nd grade group.
- ii. A budget of \$200 is requested for supplies and refreshments.

May I have a motion to approve a budget of \$200 for Holy First Communion?

(1st – Toni Kleppin, 2nd – Albert Fong)

All in favor? Any oppose? Motion: carries/denied - **carries**

c. Graduate Parents Night & SAPTO Board thank you gifts (Bev Perea for Bonnie Cheng)

- i. SAPTO presents gifts to the 8th grade parents whose last or only child is graduating, and for the current year's board members.
- ii. A budget of \$1,000 is requested for supplies and the gifts – 30 families

May I have a motion to approve a budget of \$1,000 for Graduate Parents Night?

(1st – Adrienne Lew, 2nd – Rene Batt)

All in favor? Any oppose? Motion: carries/denied - **carried**

X. Open Discussion (Bev Perea)

- i. Next SAPTO meeting will be held early next month on April **16** and will be hosted by 1st grade

XI. Meeting Adjournment (Bev Perea)

Motion to adjournment the meeting at **7:43** pm.

(1st – Carol Quan, 2nd – Renee Batt)

All in favor? Any oppose? Motion: carries/denied - **carried**

Respectfully Submitted:

Min Min Sun, Recording Secretary

Date 3/26/18