



SAPTO General Membership Meeting Minutes

October 16, 2017

I. Call to Order (Beverly Perea)

- a. President Beverly Perea called the meeting to order at **7:07** pm in Moriarty Hall. Board members present are Carol Quan, Therese Van Steen, Albert Fong, Min Min Sun, Cassandra Wallerstein, and Sasha Gorospe.

II. Opening Prayer (Fr. Dan Nascimento) – 7:08 pm

III. Pledge of Allegiance (Beverly Perea) – 7:09 pm

IV. Approval of Minutes (Beverly Perea)

September minutes were posted on the school website.

(m/s/p): 1st: **Ramelle Ruff** 2nd: **Tom DelMundo**

Passing: **Carried**

V. Treasurer's report (Beverly Perea for Therese Van Steen) – 7:10 pm

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|-------------------------------------|--------------|
| August 31st Balance: | \$ 71,156.52 |
| Deposits: | \$ 8,706.74 |
| Disbursements: | \$ 13,474.90 |
| September 31 st Balance: | \$ 66,388.36 |

VI. Auditors Report (Beverly Perea for Rene Batt and Scott Spertzel) – 7:10 pm

- a. Our last year's auditors, Rene Batt and Scott Spertzel are still finalizing their review and preparing their closing report. We hope to have a report ready in time for the next board meeting in November.

VII. Pastor's Report (Fr. Dan Nascimento) – 7:11 pm

- a. Thank you for contributions to Earthquake retro fit fund. Unexpected cost of boiler replacement/fix. Initial quote is \$100k+, currently will review quotes to see feasibility of replacement vs. fixing. Parish Raffle and Bingo social event coming up – Kathy will provide more details. Alpha course on Tuesday for any who may be interested in Jr. High in Catholic faith – all are welcome.

VIII. Principal's report (Mr. Thomas White) – 7:13 pm

- a. Update on retrofit, all still on schedule and target to move back in will be Monday after Thanksgiving, November 27. Re-dedication scheduled for that Monday by the sisters of the church. Reiteration of Fr. Dan's comment in regard to boiler expense. We will need move helpers the week of Thanksgiving, more to come on that. Loan payment to Archdiocese will be on schedule and after payment to archdiocese loan, the school will then pay parish on the loan it made to cover the additional unexpected expenses from the retrofit. The interest from the endowment fund will be used to pay back loan the parish made the school.
- b. Earthquake Preparedness – **7:16 pm** – review of Earthquake and Non-Earthquake emergency operations and overview of protocols within school and how teachers are all trained.

IX. Committee Reports – 7:38

- a. Special Guest Speaker – next SAPTO Meeting, we will have a guest speaker to discuss Cyber safety and what to look out for to keep our kids safe.**
- b. Athletic Department (Bev Perea) – 7:38 pm**
 - i. The Athletic department will hold the boy's basketball evaluations on 10/21 and 10/22 at St. Anne's Gym. Please contact Mark Lew for more information.
- c. Sunday Hospitality (Beverly Perea for Michelle Liwanag)**
 - i. Sunday Hospitality was sponsored by SAPTO on October 1st. Food and Drinks were served. A total of \$8.00 was spent for this event.
- d. Sunshine Correspondence (Beverly Perea for Sophia Nip) – 7:39 pm**
 - i. \$54.13 was spent on 6 greeting cards (5 sympathy and 1 congratulatory), 2 mass cards (\$20 each) and 13 stamps for our families within St. Anne's who experienced a life changing event in the month of September.
- e. Afterschool Treats (Beverly Perea for Kimmie Goldkrantz) - 7:39 pm**
 - i. Root beer floats were sold on Friday, October 6th and netted \$120.75.
 - ii. The next AST will be November 3th – Cream Puffs our next treat.
- f. Ambassador Program (Beverly Perea for Pui Yee Law and Ronda Lowe) 7:39 pm**
 - i. A 2nd New Family Playdate took place on October 8th at Midtown Terrace and \$108.80 was spent on refreshments.
 - ii. There is also a Halloween themed (come in your costumes) play date scheduled for 10/28. More information to follow in our Virtual Envelope.
- g. Uniform Exchange (Beverly Perea for Giselle Delmundo) – 7:40 pm**
 - i. Giselle Delmundo has agreed to chair our Uniform Exchange Program this year. No uniform exchange until January 2018 due to the on-going retrofit.
- h. Toner Recycling (Beverly Perea for Chira Tanyolac) – 7:40 pm**
 - i. Chira Tanyolac has volunteered to chair this effort. We will be working with Cartridge for Kids so continue to turn in any used toners to Chira beginning January 2018.
- i. Scrip (Diane Iwata/Jane Pun) – 7:40 pm**
 - i. Update on all the various types of cards available to order, not limited to the 25 on the list. Holidays are coming up, great gift options. Scrip revenues will go towards the retrofit.
- j. SAPTO Hospitality (Beverly Perea) – 7:42 pm**
 - i. Cindy spent a total of \$255.90 for last month's SAPTO meeting dinner. A big thank you to Cindy and her hospitality team for preparing our dinner tonight. Also a graduated parent came back tonight to help with dinner – Gina. That's how strong our family community is at St. Anne.
 - ii. I'd also like to extend a big thank you to the 6th grade parents for their service at tonight's dinner. And, thank you to the teachers attending tonight – Mr. Josias and Ms. Mangini.

k. Jr. Great Books (Dawn Lindhart) 7:43 pm

- i. Dawn Lindhart has graciously taken on this important role. Thank you Dawn! A couple of words from Dawn about this great program. One hour a week, the more volunteers, less hours per volunteer per week, more to come on this, but please commit if possible on signup sheet for Dawn to coordinate.

l. Morning Drop Off (Bev Perea for Stuart Goldkrantz) – 7:49 pm

- i. A big thank you to all the parents that have volunteered their time during morning drop off. We are always looking for more volunteers. If you have 30 minutes to spare during the morning (7:45-8:10am) this is a great way to get your volunteer hours in and keep our kids safe.

m. Room Parents (Bev Perea for Adrienne Lew and Sophia Nip) – 7:50 pm

- i. All grades are now complete with room parent teams.

X. Event Reports

XI. Committee and Event Chair Openings (Bev Perea) – 7:50 pm

- i. 2 open chair spots not filled yet – we need a chair for Catholic Schools Week, and Confirmation Reception (7th & 8th Grade). There won't be a confirmation reception next year since it these 2 grades are combined this year. We would like a 6th grade family member to fill this open position for Confirmation reception. Please contact Bev for more information.

b. 5K Walk (Bonnie Cheng) – 7:50 pm

- i. The 5K Walk will be taking place on Monday, October 30. Bonnie Cheng our chair for this event is here and would like to give us some more information about this fun event. 15 open volunteer spots still open. Top 5 donation families mentioned and invited Rene Batt to speak on how she manages to always get so many donations for this event. Her family managed to raise \$1,070! She has the girls sent video to family and friends asking them for donations.

c. Parish Raffle Drawing and Bingo Social (Kathy Aclan) – 7:56 pm

- i. The Parish Raffle Drawing and Bingo Social will be taking place on Sunday, October 29th from 11:30 to 3pm. Kathy Aclan, a parish council representative provided an update. This event is now set up on Signup.com – please see all available volunteer spots. Please return all unsold raffle tickets, the school has raised \$6K+ thus far. The 3rd Grade class is the winner of most raffle tickets sold – prize will either be a pizza or ice cream party for the class! Deadline to get Free Dress passes on sold raffle ticket books is Oct. 23. The winner of the \$100 prize for first 100 families to submit raffle ticket sales was the Dalal family in 2nd grade! Congrats!

d. Sports Basement Rewards Program (Sports Basement Basementers) – (Rene Batt) – 7:59 pm

- i. Rene Batt has found a great rewards program that our school can benefit from. It is a free program, that rewards our school for purchases St. Anne's families makes. Rene advised that she received email from Sports Basement that St. Anne's

earned \$256 in gift certificates to Sports Basement from all the families that has signed up thus far as Basementeers. We didn't make the threshold to receive the monies in cash, but we can potentially if everyone signs up. We don't know that threshold as of yet, but we will earn gift cards in the event we don't reach the cash out threshold.

- ii. Other fundraisers in the works – Book Fair @ Green Apple Bookstore, and 52 weeks of giving at Patxi's Pizza also being worked out to give % of sales to St. Anne. Rene to keep everyone updates once she has confirmation of all details for both events.

e. Confirmation Date Change – 8:02 pm

- i. Bishop Walsh will be confirming our 7th and 8th graders on Sunday, February 4th at the 10:30 am mass.

f. Chinese New Year Parade (Beverly Perea for Pui Yee Law) – 8:03

- i. St. Anne is currently looking for interested students and parents to participate in next year's Chinese New Year's Parade. Before we apply to participate in next year's Chinese New Year Parade, we'd like to gauge interest from parents/students. Please sign up on the signup.com website (the link is on our school's website). If we get 40 sign-ups then we will participate. **Deadline to sign up and participate is on 10/25/17.** Please sign up early – if we get enough interest we will need to submit our applications by 10/29/17. Pui Yee and Ronda Lowe will be heading this effort should we get enough participants. If there are more than 50 sign-ups, participation will be determined by lottery. If there are questions, please contact Ronda Lowe or Pui Yee Law, or connect with them after our meeting tonight. You may also leave questions/comments at the end of the sign-up form.

XII. Open Discussion (Beverly Perea) – 8:03

- i. Next SAPTO meeting will be November 20th and will be hosted by 5th grade

XIII. Meeting Adjournment (Beverly Perea)

Motion to adjournment the meeting at **8:04 pm.**

(m/s/p): 1st: **Ramelle Ruff**

2nd: **Jim Spahr**

Passing: **carried**