



SAPTO General Membership Meeting Minutes

October 25, 2021

I. **Call to Order (Albert Fong)**

- a. President Albert Fong called the meeting to order at **07:17pm**.
- b. Board members present are, Michelle Liwanag, Cathy Comple, Cisy Hsu, Bennett Shen, and Jim Chan

II. **Opening Prayer (Fr. Dan Nascimiento)**

III. **Pledge of Allegiance (Albert Fong)**

Please stand and face the flag as we recite the Pledge of Allegiance "I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all."

IV. **Introduction of Board Members** – since some families haven't met the board.

V. **Treasurer's Report (Bennett Shen)**

September 1st Balance: \$ 29,509.89

September 30th Balance: \$ 29,451.40

Total Disbursements: \$ 58.49

A reminder to any event chairs: Please submit receipts for your event, including your event report, original receipts, check requests and any unused advances to our Financial Secretary, Cisy Hsu. Kindly arrange with her if you have cash deposits to remit and direct all questions of event reporting to her. Upon her review, everything will be forwarded to our Treasurer, Bennett Shen for deposit and/or check disbursement.

VI. **Auditor's Report (Al Fong for Jim Chan and Mark Montoya)**

- a. Our school year's auditors Jim and Mark have finalized their reports that will be posted shortly for everyone's review.

VII. **Pastor's Report (Fr. Dan Nascimiento)** – this month is all souls day, the church is accepting pictures of departed loved ones to be placed in church.

VIII. Principal's Report (Mr. Thomas White) – Washington DC trip will happen. Starting June 2022 SF Public Utilities Commission will green up the school yard and the perimeter. They granted the school of 1.5 million for the renovation. Mr. White played the presentation of SFPUC regarding their plan on our school yard. Halloween festivities will happen on Friday, October 29, 2021. The 6th, 7th and 8th grade are in charge of our Halloween arcade in the yard. On Monday 11/1 the 4th graders will host All Saints Day Mass. We are also doing the prayer box again and anyone is welcome to drop off their prayers in the box. We are also having our Christmas Show on 12/16/21.

Ms. Gotch and Mr. Josias for 6th Grade Presentation – English and Writing Literature are combined plus Social Studies. Students are being trained on public speaking as well as memorizing poem

IX. Event Reports (Al Fong)

a. 5k Walk (Pui Yee Law) –

- The 5k Walk will be taking place on Friday, November 19th.
- The total amount raised so far is \$20,000.
- Top classes are 1st grade, Kindergarten and 6th Grade.

X. Committee Reports

a. SAPTO Hospitality Al Fong

- i. Thank you to Cindy, her hospitality team, and 6th grade parent volunteers for preparing our delicious dinner tonight. And thank you to Ms. Gotch and Mr. Josias for their wonderful presentation and their support.

b. After school treats (Al Fong for Paula Kwon)

- i. Root beer floats were sold October 22nd.
- ii. The next AST TBD.

c. Uniform Exchange (Al Fong for Giselle Delmundo)

- i. Your continued support of time and donations of gently loved uniforms is very appreciated by all!

d. Year Book (Tom Delmundo)

- i. Year book sales form are available now – pre-orders are \$25 until December 19, then its \$30 afterwards. We have limited quantities, so place your orders in early.

e. Morning Drop Off (Al Fong)

- i. Reminder – need helpers

XI. Committee and Event Chair Openings (Al Fong)

- a. Monte Carlo Night Fundraising/Spring – we have some co-chair interests, but still really need someone who can help with the coordination of the donations, and overseeing overall event is very needed.

XII. Open Discussion (Al Fong)

- a. Catholic schools' week will happen on 1/30
- b. Next SAPTO meeting will be on 12/6

XIII. Meeting Adjournment (Albert Fong) –

Motion of adjournment **at 08:14 pm**

(1st Tom Del Mundo, 2nd Angela Lee)

All in favor? Any oppose? Motion: **carries**

*Respectfully Submitted:
Cathylie Comple, Recording Secretary*